

WOHLSEN CONSTRUCTION COMPANY

JOB DESCRIPTION

Job Title: Safety Director

Job Reports To: Executive VP & CFO

Exempt or Non-Exempt: Exempt

Job Summary:

Primarily responsibility for leading and managing the Company's safety initiatives and safety loss control programs, and the development of a safety and risk management culture dedicated to being "best in class". Assures safety program is designed to comply with OSHA and other construction industry standards.

Essential Job Functions:

- Leads development of and clearly articulates Company's safety vision, objectives, strategies, policies, and procedures in order to build a safety culture dedicated to behaviors which lead to best in class results.
- Provides proactive leadership and assumes ownership of building a best in class safety culture by 1)anticipating problems & providing solutions, 2)sharing knowledge with, and providing training, to all levels of management, field staff, preconstruction, and project teams, 3)through interactions with clients, subcontractors, and inspectors, and 4)creating an environment of learning, mentoring, and empowerment in order to promote employee engagement.
- Uses logic and reasoning to identify the strengths and weaknesses of alternative solutions and conclusions, and monitors results to make improvements or take corrective action.
- Ensures safety & health training meet the needs of internal and external (client & regulating entities) requirements, so staff has the safety training to safely perform tasks and jobs.
- Leads incident investigations.
- Manages hazard assessment activities by 1)conducting and/or supervising safety inspections, and 2)analyzing inspection and incident data to identify opportunities to develop preventive and corrective practices.
- Develops annual plans & budgets for safety & health initiatives, including training.
- Leads and manages the safety staff: develops a high performance, customer-oriented work team, through hiring, motivating, coaching, appraising, rewarding & disciplining, and addressing complaints and resolving issues related to staff.

Other Functions:

- Manages safety incentive programs which reward targeted behaviors & results.
- Manages workers comp & vehicle claims.
- Manages return to work/restricted duty program.
- Leads or participates in Safety Committee.
- Manages administration of motor vehicle records program.

In addition to the functions listed above, the employee is expected to: strive to exhibit and apply Wohlsen's Attributes, exercise honesty, integrity and respect with all clients and co-workers, maintain a professional appearance and demeanor, demonstrate a positive attitude, communicate effectively with co-workers and clients, work with accuracy, efficiency, and attention to detail, maintain good attendance by working when and where directed, work safely in compliance with all safety policies, respect the work environment and keep it as neat and clean as possible, and exercise initiative to learn new skills and tasks and to help co-workers when possible. **The employee is also expected to perform such other duties and functions as required from time to time.**

The Physical Requirements Checklist that specifies the physical demands for this job is attached and is incorporated into this description.

Qualifications:

- Bachelor's degree in environmental health & safety, safety management, construction or related field.
- OSHA 500, CSP certification preferable.
- Minimum 10 years experience in construction industry safety management.
- Minimum 5 years experience managing & leading a structured safety program; self performing general contractor or specialty contractor preferable.
- In depth technical knowledge of construction related OSHA, federal, state, and local regulatory standards, and ability to recognize hazardous situations and implement effective corrective practices.
- Experience managing staff and third party hired firms.
- Must be an effective communicator, generating professional written material and delivering effective verbal presentations.
- Must have a valid drivers license.

Machines/Tools/Equipment:

- Must be able to operate typical office equipment, such as a computer, copier, printer, calculator.
- Must be able to operate safety equipment, monitoring devices, camera.

Working Conditions:

- Extensive travel by vehicle.
- Significant work at construction job sites, during all stages, in all types of weather conditions.
- Must be able to perform activities requiring use of arms and legs, including climbing ladders/scaffolding, lifting & handling materials, walking & balancing, stooping.
- Must be able to speak & hear detailed information through oral communication.
- Must be able to see clearly and recognize small details.

Employee Signature

Date